

Wymondham Athletic Club

Minutes of Committee Meeting

6th October 2003

Present: Peter Clarke, Dawn Wightman, Kim Reader, Karl Chapman, Terry Epps, Jeremy Lightowler

1. Apologies for absence

These were received from: Paul Wightman

2. Approval of previous minutes

The minutes were approved.

3. Reports

3.1 Chairman

Peter Clarke presented the following:

Well done to all who helped and took part in the Wymondham ladies and men's 5k races. Thank you to Eurwyn the race director and Olivia his daughter who supervised the fun run.

Well done to the ladies and men's track and field teams who came 6th and 7th respectively.

The Round Norfolk Relay was completed by the club in a record time of 22hrs 44.23. Well done to everyone who helped and took part and thank you to Russell and Margaret for organising everything.

The Ketts part relay went well and we raised £200.00 for Multiple sclerosis. Alex will be arranging for someone from the charity to collect a cheque from us. Thank you to Paul and Karl for organising the event.

Race attendance over the summer has been good with WAC members attending 13 races.

The summer handicap was won by Ed Burton and Lynn Hazleton, who will each receive a memento at the presentation evening in December 2003.

Thank you to Robin for organising the event and to Steve Corbould who has agreed to run the event next year.

New members are now numbering about 3 – 4 and most Monday evenings there is on average about 32 people attending.

3.2 Treasurer

Terry Epps presented the following:

A copy of the income and expenditure report, which was handed to each committee member.

The club is currently in a healthy financial position.

3.3 Secretary

Dawn Wightman presented the following:

A letter has been sent to the Flora London Marathon organisers requesting the club entries for 2004.

The committee agreed that each place must go to a member who has been in the club for at least one year and they must be a first claim member. Members must also show the club their official rejection slip.

No response has been received from Runners World magazine regarding the wrong club information they had printed, despite sending an email and leaving phone messages.

4 Matters arising from minutes of 4/8/2003 meeting

4.1 Winter handicap series.

The committee agreed that bottles of wine would be awarded to the first 6 ladies and first 6 men in the final of the handicap.

4.2 Storage shed erection.

Karl advised that he has had no volunteers to help with the erection, however, he and Paul would bring the shed to the club on Wednesday 8/10/03 and that they will erect it in the next couple of weeks.

Jeremy also offered to help with the erection.

Action Paul/Karl/Jeremy

4.3 Club Kit.

Dawn advised that she has sent a letter to Roger Luck and thanked him personally for all his help with the kit over the years.

4.4 Membership standing order

Terry advised that the standing order just needs to be set up at the bank, however, as a standing order is for a fixed amount if the subs go up then the onus is on each member to change their standing order.

Kim advised that this needs to be approved at the next AGM meeting

4.5 Quiz night

Peter advised that a date would be set in November 2003 for 2004.

Action Committee at November 2003 meeting

4.6 Members Handbook

Kim advised that the handbook has been completed and copies given to all members. Jeremy has copies to give to all new members.

4.7 Website

Kim advised that the handbook is now on the website and the half yearly meeting minutes are also on there.

4.8 Rugby club facilities

The committee agreed that the facilities had improved.

4.9 Club membership

Dawn advised that she still needed to chase up a few members who have not paid their subscriptions yet. Jeremy agreed to let her have list of those outstanding.

Action Dawn

5 Cram Tags

Kim advised that the tags should be given to all new members with their membership details. She thought that Chris Spinks still had some tags in his possession.

Terry advised that last year the club spent £100.00 on the tags. The committee agreed that Chris should be chased for the remaining tags and that 50 more should be purchased. Peter agreed to contact Chris.

Action Peter

6 Club Kit

Peter advised that he would inform club members over the next few weeks that the vests are still £10.00 until December 2003 when they will increase to £15.00. He also suggested that the club finds out the cost of having some long sleeved shirts made in the club colours.

Terry suggested that a smaller number of shirts were purchased than the vests because not every member would wish to purchase one.

Karl suggested that some reflective yellow vests were purchased by the club and sold to members. The committee agreed to this and to the purchase of some long sleeved shirts.

Action Paul

7 Race Sponsorship 2004

Dawn advised the committee of the details that were discussed concerning sponsorship the previous week.

Karl advised that Easton College would probably be able to offer some help with sponsorship.

Peter advised that everything must be sorted out by the end of November 2003 because the entry forms for the 10/20 race will be printed then so they available for the new years day race. An entry will also be put in to the London Marathon official magazine.

Dawn and Kim agreed to start sorting out the sponsorship now.

Action Dawn/Kim

8 Presentation Evening

Karl advised that the price for the 3-course meal and disco would be £19.95 per person. There will be a private room with a bar for the club to use. There is a choice of menu available with a vegetarian option.

Peter asked the committee what discount the club should give to members?

The committee agreed that a discount of £5.00 for members and £5.00 for one guest only should be given. Each member and one guest will each pay £14.95 each and the club will contribute the remaining £10.00.

Terry advised that the club will pay the full amount to the golf club and then each member should make their cheque payable to WAC.

Karl advised that he would need a list of members to send the letter that he and Paul had prepared to members. Jeremy agreed to supply him with this.

Action Karl/Paul

9 Road ranking scheme

Kim explained that Ann keeps the race records and Eva works out the points for the scheme.

Peter advised that Ann has offered to carry on keeping the records up to date but she must close the scheme by the end of October 2003 to allow her time to get the results ready. The committee agreed to this and that the points total will be reduced this year because the presentation evening is 2 months earlier than before.

Kim advised that she would arrange to get the voting forms sent out to all members with the details of the presentation evening and menus. The forms must be back by 14/11/2003.

Action Kim

AOB

Club coaches

Kim advised that 4 coaches – Steve Corbould, Paul Wightman, Mike Smith and Margaret Bailey will be attending a level one course on 30/11/2003. The cost will be £45.00 each, which the club will pay, however, Mike Smith should get a free place because the last course he was going to attend was cancelled.

The Bob wood trophy

Kim advised that the club must purchase the trophies for the New Year's Day race next year with out fail because this has not been done for the last 2 years. The trophies are presented to the 1st Wymondham lady and 1st man in each WAC race. Two trophies per race must be purchased. Jeremy agreed to do this.

Action Jeremy

Laptop PC

Kim advised that the computer that is used for the races is now broken and cannot be fixed because the parts are now no longer available. She suggested that the club purchase a laptop pc. Terry advised that there is a budget available and the committee agreed that one should be purchased.

Peter asked where the club should purchase it. Dawn advised that her company Poynter Professional Services, who are an IT support company, can purchase lap tops at trade price and would be happy to get one for the club but she would need a specification. Kim agreed to let Dawn have this.

Action Dawn/Kim

Winter handicap

Jeremy advised that someone else would have to supervise the last two dates for the handicap because David will be away due to his RAF posting next year. The committee agreed that someone would be found to supervise these races next year.

The meeting was concluded @ 21.10pm

Dawn Wightman (WAC Secretary)

Next meeting 3rd November 2003 (Dawn to bring Birthday Cake)